



New Haw Community School

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18th June 2024

Dear Parent

Year 4 – 6 Price increase and Booking information for Larks and Owls clubs

Scopay is now available for the booking of Larks & Owls for the new academic year 2024-2025.

Due to increased operating costs over the last 12 months, we have been forced to implement a small increase to our session costs from 1st September.

Larks, Owls short and long sessions will all increase by 50p to £6.50, £9.50 and £14.50 per session respectively.

Feedback from our parents regarding the earlier Larks start time has been very positive. Please let us know if would like us to consider any further changes. Owls continues to operate every school day between 3.25 -6pm.

Should you wish to book, please go onto your Scopay account and book your sessions by **Friday 12th July**. **The booking system will then close and remain closed until September**. We recommend booking places until the end of the first ½ term as places are limited and allocated on a first come first served basis.

If you wish to cancel a sessions in Larks or Owls, you are welcome to do so by simply removing the session within the Scopay calendars (Larks or Owls) at least 2 weeks in advance. Sessions cancelled inside the 2 week fixed period are always non refundable. **Please ensure the school office is always notified of a cancelled session (within the 2 week fixed period), so staff are aware that the absence is planned, and that children are in the parents care and safe.**

Each term we also offer an extensive range of extra curricular clubs i.e. Football, Craft, Debate, Baking etc. These clubs are run for specified dates only within the term and are again, very popular and some oversubscribed. Should you be successful in booking a club for a day you have previously booked Larks/Owls, we will accept free cancellation of the corresponding Larks/Owls booking, providing you immediately request cancellation by email to denise.mercure@new-haw.surrey.sch.uk Details of extra curricular clubs will be made available in September.

Our clubs are as follows:

Club	Time	Cost
Larks early morning Club	7.45am-8.45am	£6.50
Owls after- school club (short session)	3.25pm-4.30pm	£9.50
Owls after- school club (long session)	3.25pm-6pm	£14.50
Penalty	Late collection from short or long session	£10 per 15 mins or part thereof

Kind regards

Denise Mercure
Extended Services Manager